

EXAMINATION ORDER FORM FOR MARINE RADIO OPERATOR CERTIFICATES OF PROFICIENCY and SATCOM ENDORSEMENT

To be completed only by OMC registered invigilators

Mr/Mrs/Ms Surname: Given Name:

Organisation:

Address:

Suburb / Town / City: State: Postcode:

Phone: Business:

Email:

We dispatch 10 days prior to the examination or required date.

Quantity
(Please Specify)

Long Range Operator Certificate of Proficiency (LROCP)

Short Range Operator Certificate of Proficiency (SROCP)

Marine Satellite Communications Endorsement (MSCE)

Practical Component—send Observation Checklist **YES** or **NO** (please circle)

Proposed Date of Exam:/...../..... Date Exams Required by:/...../.....

Comments:

Orders can be either:

Posted — Australian Maritime College, Locked Bag 1394, Launceston Tas 7250.

Phoned — 1300 365 262 **Emailed** — amcom@amc.edu.au OR

ordered **online** via <http://www.amc.edu.au/industry/omc/invigilator-information/marine-radio-exam-order-form>.

Important note: Return all examination papers used and unused, payment is only required for used papers. Always check the expiry date of the papers as they are reissued every six months 30 June and 31 December— DO NOT USE AN EXPIRED PAPER—it will not be marked. Make sure all papers have been returned at the end of each six months.

www.amc.edu.au/marineradio

Privacy of Information: An agreement between the Australian Communications and Media Authority (ACMA) and the University of Tasmania (UTAS); delegates the powers to issue certificates of proficiency under subsection 122A (1) of the *Radiocommunications Act 1992 (Cth)* (the 'Act'). The Australia Maritime College (AMC), an institute of UTAS, provides the services for issuing certificates. *The Privacy Act 1988 (Cth)* (the Privacy Act) imposes obligations on the ACMA in relation to the collection, security, quality, access, use and disclosure of personal information. These obligations are detailed in the Australian Privacy Principles. As the delegate of the ACMA for the purpose of issuing marine radio certificates of proficiency, these obligations also apply to AMC.

AMC may collect personal information if it is reasonably necessary for, or directly related to, one or more functions or activities as delegated by the ACMA. The purpose of the collection of the personal information in this form is to enable us to fill your order for a marine radio handbook. The AMC will not use the information for any other purpose, nor will we disclose it, unless we have your consent or we are otherwise permitted to do so under the Privacy Act. Further information on the Privacy Act and the ACMA Privacy policy is available at www.acma.gov.au/privacypolicy or may be accessed from www.amc.edu.au/privacy-policy. The Privacy policy contains details about how you may access personal information about you that is held by the AMC, or seek the correction of such information. AMC contact details are located at the top of this form. It also explains how you may complain about a breach of the Privacy Act and how we will deal with such a complaint.