

Marine Radio Operators Certificate of Proficiency Examination Paper

Suggested Instructions for the Invigilator

How invigilators instruct the candidate on the actual examination process and technique is entirely up to the invigilator. However these suggestions should be considered when reading out the INSTRUCTIONS TO CANDIDATES on the front page of the question paper. The basic steps could be as follows:

1. This exam is a closed book exam; only a pencil, eraser or biro pen is permitted.
2. No communication is permitted other than with the invigilator.
3. The exam paper is multi choice and there is only one correct answer to each question.
4. The answer sheet is located on the back of the Application form – do not fill out the exam booklet.
5. No candidate may leave the room for the duration of the exam.
6. Candidates should have on their desk a plastic envelope containing an examination booklet which is sealed at the side. The booklet should not be removed from the plastic envelope until the invigilator indicates commencement of the examination period. Once indicated, candidates can then remove the booklet, break the seal at the side and then commence the examination.
7. “You have one hour (or 30 minutes MROVCP) for this paper; take your time, read the entire question.
8. To pass, you must obtain a 70% or higher mark.
9. Read the question, try to think of the answer and then look at the four options.
10. Attempt all questions any question not answered will be marked as incorrect.
11. If you cannot answer a question, then go on to the next question.
12. Check the answer sheet for any missed answers.
13. On completing all 50 (or 25) questions go through the paper again and complete those missed the first time round.
14. If you wish to change the answer then put a cross through the incorrect answer (erase if using pencil) and shade in the new correct answer.

On completion of the examination paper, the application/answer, passport style photograph and method of payment can be placed into the clear plastic envelope for returning to the OMC for marking.

Invigilators may wish to show the Application/Answer Sheet and demonstrate how the candidate should fill in the answer.

**Sample of the INSTRUCTIONS to CANDIDATES as shown
on the front of an MROCP examination paper**

**Marine Radio Operators
Certificate of Proficiency (MROCP)
Examination Paper**

Candidates should be aware that this examination was delivered in a plastic envelope, and that **the examination booklet is sealed and should only be opened by the candidate at the time of the examination.**

To avoid jeopardising your examination results you should contact the OMC if this was not the case.

This examination booklet is only valid for use between the x/xx/xxxx and the xx/xx/xxxx – do not use an out of date paper.

At the completion of the examination, the candidate should return the examination booklet to the folder together with the application/answer sheet, the endorsed photograph, and payment.

INSTRUCTIONS TO CANDIDATES

1. This is a **closed book, no aides, no communication** examination.
2. One hour is allocated for this examination paper.
3. There are 50 multiple-choice questions in this paper.
4. To pass you must obtain 70% (a minimum of 35 questions correct).
5. There is only one correct answer to each question. Answer **all** questions.
6. Please do not write on this examination paper.
7. This question paper remains the property of the Office of Maritime Communications, Australian Maritime College. Candidates are not permitted to copy information from the paper, or to remove the paper from the examination room.
8. Good Luck.