

**Office of Maritime Communications – Examination Lodgement Form**

**REQUEST FOR ON-LINE EXAMINATION USERNAMES AND PASSWORDS  
THIS FORM MUST BE ACCOMPANIED BY THE CANDIDATES APPLICATION FORM AND  
PAYMENT OF THE EXAMINATION FEE**

**On –Line Examination Request**

This request should be received by the OMC at least 4 days, but no more than three weeks, prior to the examination date. Forms can be fax, emailed or posted.

Date and time of proposed on-line examination ie Tuesday 9<sup>th</sup> February 2010 at 15:00 hrs TAS Time:

QTY: \_\_\_\_\_ MROCP for: \_\_\_\_\_

QTY: \_\_\_\_\_ MROVCP for: \_\_\_\_\_

QTY: \_\_\_\_\_ MSCCE for: \_\_\_\_\_

Method by which the invigilator requires notification by OMC of the candidate usernames and passwords:

Email: \_\_\_\_\_ Fax: \_\_\_\_\_ Post: \_\_\_\_\_

Invigilator’s phone number : \_\_\_\_\_ for notification by OMC of Invigilator  
password for access to assessable examinations.

Office use only - Password: \_\_\_\_\_ notified date: \_\_\_\_\_

	Name (Please list all applicants)	MROCP	MROVCP	MSCCE (SATCOM)	Photo endorsed and enclosed	Payment by Candidate enclosed	Invigilator/Organisation payment				UTAS/AMC Students only
							c/card as PTO	Cheque	On-line Receipt number	Other please Specify	Please list your UTAS User name
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
<b>Total Payment Enclosed</b>							<b>\$</b>				

I certify that I will conduct the examination in conformity with current guidelines for invigilators and that there is no conflict of interest (i.e. relative sitting examination).

Signed: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Invigilator result letter to? \_\_\_\_\_

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Card details for the authorised amount of \$\_\_\_\_\_ are: Visa, MasterCard  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiry - mm/yy \_\_\_\_/\_\_\_\_

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

**Forms with card details can be dispatched via post and faxed but not via email as it is considered to be unsecure.**

If a pro forma invoice is required please give details (payment is required at least 4 days prior to the Examination):

Invoice to: \_\_\_\_\_

Fax to: \_\_\_\_\_ Order number: \_\_\_\_\_

For \_\_\_\_\_ students as listed/indicated on front page. Attn: \_\_\_\_\_

I wish to advise the Office of Maritime Communications of the following changes to my contact details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments**

The On-line examination is a new process for the OMC and we would appreciate any comments you have that may improve the delivery of the examinations. Please contact the office via one of the methods listed below.

**Australian Maritime College  
Locked Bag 1394  
Launceston TAS 7250**

**Phone 1300 365 262 or 03 6324 9869  
Fax 03 6324 9885  
Email [amcom@amc.edu.au](mailto:amcom@amc.edu.au)  
Web site [www.amcom.amc.edu.au](http://www.amcom.amc.edu.au)**