

JNB 219 Principles of Management

Suggestions for Assignment 1 – 2008

Before you start writing the assignment, be absolutely clear about the meaning of the key terms mentioned in the assignment question. Do you understand what the words planning, organizing, leading, controlling and decision making mean in the context of management? When one refers to the hierarchy of managers in terms of top, middle and first-line line managers, can you clearly identify the type of managerial responsibility associated with each level?

If you read the assignment question carefully you will notice that the question is in two parts. Both parts refer to the jobs that managers perform at the first-line, middle and top management roles. The first part refers to management functions and the second part refers to managerial decision making process.

In writing the assignment, consider the following:

- The relative proportion of the four management functions at each hierarchical level.
- The relative importance of each management function *across* the three hierarchical levels.
- The differences in types of problems and situations faced by managers when performing the four management functions at different hierarchical levels.

Use plenty of examples and references to illustrate your answer.

Good luck.