

ORDER FORM for Marine Radio Handbooks

Mr/Mrs/Ms Surname:..... Given Name.....

Organisation:

Address:

Suburb / Town / City: State:..... Postcode.....

Phone: Business.....

The Marine Radio Operators Handbook (MROHB) is the recommended study guide for the LROCP certification (MF/HF and VHF). The Marine VHF Radio Operators Handbook (MVHB) is the recommended study guide for the SROCP certification (VHF radio operators only). Handbooks can be viewed for free at www.amc.edu.au/handbook. **Please allow a minimum of 10 working days for delivery by surface mail. Books are dispatched Tuesday and Thursday or within 2 working days if Express Post has been paid either by credit card or <http://www.amc.edu.au/industry/omc/omc-fees-and-payment>**

Where did you hear about the handbook (please circle)? OMC Website Boat Show TAFE Other

ORDER BOOKS

Fees valid from 01/01/2018 (include GST).
 For current fees refer : www.amc.edu.au/omc-fees

MROHB quantity @ \$45.00 \$.....
 MVHB quantity @ \$16.50 \$.....

Postage books via surface mail (from 1/2/2016)
 1 ONLY **MROHB** @ \$4.00
 1 to 3 ONLY **MVHB** @ \$4.00 \$.....

TOTAL PAYABLE: \$.....

(Payment must accompany your order)
 Postage for multiple books either ring 1300 365 262 or calculate ➡

POSTAGE PRICES

(from 01/12/2016 subject to change)

1 MROHB weights 381gms
 1 MVHB weights 122gms
 (allow 105gms for packaging)

Star Track courier (2-4 days delivery)

Only to street address **not** PO boxes.
 3kg satchel (up to 23 MVHB) \$11.00
 3kg satchel (up to 7 MROHB) \$11.00
 5kg satchel (up to 13 MROHB) \$17.00

Australia Post Express

Express 500gms (1 MROHB or 3 MVHB) \$ 8.00
 Express satchel 3Kg \$16.00
 Express satchel 5kg \$24.00

PAYMENT DETAILS :- we accept payment by either:

- Direct Deposit** : University of Tasmania (ABN 30 764 374 782), Commonwealth Bank , Sandy Bay , BSB067 102 account 00050350. Please send a copy of the bank advice slip with the order form.
- Cheque or money order**: made payable to the University of Tasmania
- Credit card**: Visa or MasterCard, give details at bottom of form.

Privacy of Information: An agreement between the Australian Communications and Media Authority (ACMA) and the University of Tasmania (UTAS), delegates the powers to issue certificates of proficiency under subsection 122A (1) of the *Radiocommunications Act 1992 (Cth)* (the 'Act'). The Australian Maritime College (AMC), an institute of UTAS, provides the services for issuing certificates. *The Privacy Act 1988 (Cth)* (the Privacy Act) imposes obligations on the ACMA in relation to the collection, security, quality, access, use and disclosure of personal information. These obligations are detailed in the Australian Privacy Principles. As the delegate of the ACMA for the purpose of issuing marine radio certificates of proficiency, these obligations also apply to AMC.

AMC may collect personal information if it is reasonably necessary for, or directly related to, one or more functions or activities as delegated by the ACMA. The purpose of the collection of the personal information in this form is to enable us to fill your order for a marine radio handbook. The AMC will not use the information for any other purpose, nor will we disclose it, unless we have your consent or we are otherwise permitted to do so under the Privacy Act. Further information on the Privacy Act and the ACMA Privacy policy is available at www.acma.gov.au/privacypolicy or may be accessed from www.amc.edu.au/privacy-policy. The Privacy policy contains details about how you may access personal information about you that is held by the AMC, or seek the correction of such information. AMC contact details are located at the top of this form. It also explains how you may complain about a breach of the Privacy Act and how we will deal with such a complaint.

CARD DETAILS

Do not send forms with credit card details via email, it is not secure. Your email will be automatically deleted.

By **Visa** or **Mastercard** :- Cardholder's Name: _____ Cardholder's Signature: _____

Expiry Date: ____ / ____ Card Numbers _____