

Application for Replacement - Marine Radio Certificate of Proficiency or Satellite Endorsement

Applicant Details (minimum age 16 years)

Mr Mrs Ms Miss Other _____

Surname: _____

Given Names: _____

Date of Birth: _____

Mobile Phone: _____

Email: _____

Postal Address: _____

State: _____ Postcode: _____

Photograph

Please email one current, colour passport-size photograph (preferably a .jpg) of yourself (no hats, sunglasses or other obstructions).

Email: amcom@amc.edu.au

If you are unable to email your photo, please post a hard copy to the address below.

Seeking replacement of – please select

- Long Range Operator Certificate of Proficiency
 - Short Range Operator Certificate of Proficiency
 - Marine Satellite Communications Endorsement
 - Marine Radio Operators Certificate of Proficiency
 - Marine Radio Operators VHF Certificate of Proficiency
 - Marine Satellite Communications Certificate of Endorsement
 - Restricted Radiotelephony Operators Certificate of Proficiency
 - Restricted Operators Certificate of Proficiency
 - Unknown (OMC to verify records)
 - Other (insert details)
- _____

One fee is payable per certificate.

Privacy Information: The University of Tasmania, trading as the Australian Maritime College (AMC), under an agreement with the Australian Communications and Media Authority (ACMA), collects, stores, uses and discloses your personal information as outlined in the following policies:

The University of Tasmania Privacy Statements www.utas.edu.au/privacy

The ACMA privacy policy www.acma.gov.au/privacypolicy

Release of Information: I consent to the release of my student record to the institutions involved in the delivery of my course and as required by law to certain government departments and statutory bodies.

Declaration: I declare to the best of my knowledge the information given in this form is complete and true.

Signature of Applicant

Date

Australian Maritime College

Locked Bag 1394, Launceston TAS 7250

Phone: 1300 365 262

Email: amcom@amc.edu.au

Web: www.amc.edu.au/industry/omc

Fees (payable on application)

Current fees are published and payable online:

<https://www.amc.edu.au/industry/omc/omc-fees-and-payment>

Receipt No: WRO _____

Application Information

1. Return of Application

Applications require a supporting document for verification of the photo (i.e. Driver's Licence) and can be submitted by post or email.

Post: Australian Maritime College, Locked Bag 1394, Launceston Tas 7250

Email: amcom@amc.edu.au

2. Original Certificate Lost, Destroyed or Mutilation

In the case of the loss, destruction or mutilation of a certificate, the application must be accompanied by the current fee and an up-to-date photograph. In the case of mutilation the card should either be returned with the application or if emailed - send a photo of the card cut into 2-3 pieces.

3. Change of Name

Where the issue of a replacement certificate is required because of a change of name, the application must be accompanied by; the original certificate, current fee, an up-to-date photograph and documentary proof of the change (such as a copy of a marriage certificate, a deed poll extract or divorce papers). Persons sending photocopies of such documents should have the copy certified as being a true copy of the original.

4. Replacement of other certificates

Requests for replacement of a 1st or 2nd Class REC or GOCP issued after 1 January 1994 should be addressed to AMSA, email: marine.qualifications@amsa.gov.au.

Applications for replacement of older certificates should be made by completing this form. If your certificate type is not listed, please record the details in the "Other box" under Certificate Classification.

Where a replacement certificate is requested and the certificate is no longer issued, a letter confirming certification will be issued along with a wallet-sized card. Such certificates may include RROCP, ROCP and First/Second or Third-Class Commercial Operator's Certificates issued prior to 1 January 1994.

5. Fees

The current fee for replacement/confirmation should accompany all applications for a replacement. Follow this link for the current fee:

<https://www.amc.edu.au/industry/omc/omc-fees-and-payment>

6. Incomplete Applications

To have your application processed quickly, make sure your application form is completed correctly. Where a request for reissue is incomplete, the applicant will be advised in writing of what is required to complete the application. The applicant will have 30 days from the date of the letter to provide the missing data otherwise the application will be returned and payment may be forfeited.